Willow Creek Condominium Association

Maintenance Responsibility Checklist

H - homeowner; **A** - association

	Maintain	Repair	Replace
Air Conditioner	H	H	H
Added modifications to unit	H	H	H
Appliances	H	H	H
Bathtub	H	H	H
Cabinets all rooms	H	H	H
Chimneys	A*	A*	A*
Decks	H	H	H
Doors - exterior	H	H	H
Doors - interior	H	H	H
Driveway	A	A	A
Drywall repair	H	H	H
Fences	A	A	A
Floor coverings	H	H	H
Furnace	H	H	H
Garage door	na	na	na
Garage door opener	na	na	na
Gutter and downspouts	A	A	A
Hose Bib/External Water Spigots	A	A	A
Lawn	A	A	A
Lawn watering	na	na	na
Light fixtures, exterior	H	H	H
Light fixtures, exterior, bulbs	H	H	H
Mailbox (multiple box structure)	na	na	na
Mailbox (individual unit)	H	H	H
Painting, interior	H	H	H
Painting/staining exterior	A	A	A
Patios	H	H	H
Plumbing inside building	H	H	H
Roof	A	A	A
Screens for doors and windows	H	H	H
Shower	H	H	H
Shrubs and trees	A*	A*	A*
Sidewalks and stoops	A	A	A

Siding	A	A	A
Sinks	H	H	H
Smoke/CO detectors	H	H	H
Snow removal	A*	a	A
Storm doors	H	A*	A*
Sump pump	A	A	A
Toilets	H	H	H
Thermostats	H	H	H
Water heater	H	H	H
Window replacement	H	H	H
Window glass repair	H	H	H

Chimneys - inside unit = H, on roof = A
Shrubs and Trees - Common Area = A, Limited Common Area = H
Snow Removal - Common Area = A, Limited Common Area = H