

Instructions for Earnest Money Submission

Earnest Money must be submitted in one of the following ways:

1. Use the **ZOCCAM** App. The **ZOCCAM** app is a mobile application used on a smart phone to digitally deposit your check (which may be a cashier's check, a business check, a personal check, or a certified check). **ZOCCAM** is available in the App Store for both iOS or Android phones.

Instructions for how to use the **ZOCCAM** App for City of Milwaukee real estate transactions are available on the City's website at milwaukee.gov/reforms.

2. Drop off check at Knight Barry's Milwaukee Office **ONLY**.

Knight Barry's Milwaukee office is located at **201 East Pittsburgh Avenue, Suite 200, Milwaukee, WI 53204**; and it is open Monday through Friday from 8am to 5pm, except federal holidays.

The check may be a cashier's check, a business check, a personal check, or a certified check.

If there are insufficient funds regarding Buyer's check, then Buyer shall be deemed to not have paid the Earnest Money as required, and any acceptance by City shall be deemed null and void, and this Offer shall be deemed terminated.



How To Deposit Earnest Money With Knight Barry Title Using ZOCCAM

REGISTRATION

1. Download ZOCCAM from the app store.
2. Register with name & email address and mobile number.
3. Verify device with PIN sent via text.
4. Create an 8 digit numeric passcode & confirm passcode.

CAPTURE EARNEST MONEY DEPOSIT

1. Sign in with mobile number and 8 digit numeric passcode you create.
2. Select **Capture**.
3. Select **Earnest Money**.
4. Type "Knight Barry" in the search field.
5. Enter contract information and/or attach a copy of your Offer to Purchase with the City of Milwaukee. (note the city's email is ResidentialClosings@Milwaukee.gov)
6. Take pictures of the front and back of your check on a dark, well lit surface. If you don't have a physical check, then choose the "Create" button to link to your bank account and capture an electronic check.
7. Email notifications will be sent to all parties entered.

For more information or if you have any questions,
please contact Knight Barry Title - City of Milwaukee Properties
(414) 727-4545
www.knightbarry.com