

SEND all documents in one attachment is recommended, opening attachments will take time leading to delays.

Completes application includes:

1. Driver License or ID
2. Lease application (TREC version is preferred)
3. Verification of fund/income (i.e. two most recent paystub or bank statements)

Basic Requirements:

1. Income must be at least three times the rent (\$6,000 monthly income for \$2,000 rent).
2. NO broken lease or felony within the past 5 years
3. Background and credit check, \$40 per individual eighteen of age and older; but please forward if you have it for consideration.

Deposit:

One month's rent (*unless otherwise agree to*). Landlords request the deposit within 48 hours after signed lease to stop processing application and change status to "pending". If not received within the disclosed timeframe, the signed residential lease contract will be NULL and VOID.

Before Move-In:

Pay deposit and 1st month rent
Provide proof of renter insurance

INVENTORY & CONDITION:

Tenants have 7 days after moving-in to complete the Residential Inventory and Condition form. If there's any items or equipment not functioning as intended, landlord will fix it at their cost. **All future repair requests are subject to a \$100 deductible regardless of what the issue is.**