

APPLICATION FOR TENANCY PROCESS CHECKLIST

EQUAL HOUSING OPPORTUNITY



WE DO BUSINESS IN ACCORDANCE WITH THE FEDERAL FAIR HOUSING LAW. IT IS ILLEGAL TO DISCRIMINATE AGAINST ANY PERSON BECAUSE OF RACE, COLOR, RELIGION, SEX, HANDICAP, FAMILIAL STATUS OR NATIONAL ORIGIN.

Please provide the following:

- Completed and signed Application for Tenancy (for each adult applicant (18 Years or Older)
- Copy of Valid Government Issued Photo ID for each adult applicant (18 Years or Older)
- Proof of income – Two (2) most recent months' paycheck stubs, or bank statements, or Social Security or Disability Statements or for each adult applicant (18 Years or Older)
- Photograph of any/all pets and copy of license, if applicable
- Photographs of recreational vehicle, if applicable
- Copy of RV registration if applicable

Please note the following guidelines for approval:

- Minimum credit score of 550
- Minimum gross income of 3 times the monthly rent.
- No Sub-Leasing without Management Approval
- Security Deposit is equal to (1) full month's rent.
- Criminal convictions may be cause for denial if applicable by law. .
- Evictions and active bankruptcy will be cause for denial.
- Any misrepresentation on the application, discovered before or after approval, will be cause for voiding, withdrawal or dismissal of the lease.
- Up to 2 pets are allowed (subject to management approval). Breed & weight restrictions may apply.
- Any Recreational Vehicle older than 10 years, or that has unsightly damage or is in poor condition, may at the discretion of management, have additional requirements of maintenance/repair/paint/weather resistance, etc. before being allowed in the park.

Please note the following:

If your Application Package is complete (all of the above referenced documentation is provided), Park Management will process your application package and may schedule a meeting with you. If you need to cancel your appointment, please call at least 24 hours prior to your appointment. If you are late, Management may re-schedule your appointment. It is your responsibility to bring a translator to the appointment, if necessary. I acknowledge that failure to provide the above documentation may result in delay of the application process or denial of my application for tenancy. Applicant(s) acknowledges that providing any false or misleading information or omitting any information is fraud and justifies rescission of the Application, damages and other remedies.

Acknowledge Receipt of Application for Tenancy Process Checklist by Prospective Homeowner/Tenant:

Space Number _____

Date

Prospective Tenant Name (Printed)

Prospective Tenant Signature