

### Rental Tenant Info List

**Please do not leave any blank.** If it is not applicable, just fill in N/A. Thank you!

Date: \_\_\_\_\_ Your Agent Name (if any): \_\_\_\_\_

Your Name: \_\_\_\_\_ Your eMail: \_\_\_\_\_

Cell Phone (for Text message): \_\_\_\_\_

How do you hear about this Property? : \_\_\_\_\_

What is your Credit Score? \_\_\_\_\_

And of all adult applicants; 1. Name: \_\_\_\_\_ Credit Score \_\_\_\_\_?

2. Name: \_\_\_\_\_ Credit Score \_\_\_\_\_? 3. Name: \_\_\_\_\_ Credit

Score \_\_\_\_\_?

**(Please note, We will still need to check all older than 18 adults' credit score.)**

Are you willing to pay up to \$50 per person that covers the actual cost your Credit check , after you see the house and want to proceed? \_\_\_\_\_

How much is your household income? \_\_\_\_\_/Month; \_\_\_\_\_/Year

Are you willing to give us each of 18 years or older your Most Recent 2 Month pay stubs or provide alternative sources of income for income Verification? \_\_\_\_\_

Why do you want to move? \_\_\_\_\_

Where do you live now? \_\_\_\_\_ How long: \_\_\_\_\_

How many bedrooms? \_\_\_\_\_ How much rent are you paying now? \_\_\_\_\_/Month

If you are renting now, what is landlord's name: \_\_\_\_\_ & Phone #: \_\_\_\_\_

Can we contact him/her? \_\_\_\_\_

How long are you planning to live in the new place? \_\_\_\_\_ Year, (We prefer 24 monthes).

How soon do you want to move in? \_\_\_\_\_ Month/ \_\_\_\_\_ Date/ \_\_\_\_\_ Year

How many people will be living in this house? \_\_\_\_\_;

Please list the full names of all adult applicants (18 and older) who will be signing the lease.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Do you have any pets other than qualified service animals or emotional support pets? \_\_\_\_\_

This is a strictly non-smoking property. Do you agree to abide by the no-smoking policy? \_\_\_\_\_

Are you going to buy Renters' insurance up to \$100,000 coverage, about \$195/year ? \_\_\_\_\_

**After you see the house and want to proceed, we will have your application documents as follows:**

### **Lease Application Documentation needed and Purpose**

1. Lease Tenant Info List above; (Mostly, you have already submitted) Who is who tracking
2. Color Copy of Driver's License / Person Credit Checking
3. Lease Application / Person Credit Checking
4. Upto \$50 / Person; Application and Credit Check Fee (no refundable; if we choose you) Credit and Background Checking Cost. Note: This fee is **non-refundable** if a credit and background check is performed. Any unused portion of the fee will be promptly refunded if a background check is not run. Applicants will be provided with an itemized receipt showing the actual cost of the screening, along with a copy of their credit report within 7 days.
5. Most Recent 2 Month (if twice a month, need 4 times) pay stubs or provide alternative sources of income for income Verification Job Verification  
If no pay stubes, then last year's tax returns, all pages.
6. Most recent 2 month bank statements, to make Sure, have sufficient fund to go forward

### **(For all and each 18 year or older tenant)**

Should you have any questions, please let me know ASAP. Thank you!

**Rental agreement is the final one.**