

# LAND DEVELOPMENT FEES

(Effective July 1, 2020)

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|    |                                                                                                                                                           |                                         |            |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------|
| 1. | Improvement Plan Review                                                                                                                                   |                                         |            |
| A. | Single Family                                                                                                                                             | Initial Deposit Per Sheet (Actual Cost) | \$1,800.00 |
| B. | Others                                                                                                                                                    | Initial Deposit Per Sheet (Actual Cost) | \$2,650.00 |
| 2. | Single Family Review – Drainage Related Requirements                                                                                                      | (Flat Fee)                              | \$178.00   |
| 3. | Single Family Review – Road Related Requirements                                                                                                          | (Flat Fee)                              | \$178.00   |
| 4. | Drainage Study                                                                                                                                            | Initial Deposit (Actual Cost)           | \$750.00   |
| 5. | Water Quality Management Plan Review                                                                                                                      | Initial Deposit (Actual Cost)           | \$2,650.00 |
| 6. | Post Construction Measures Plan                                                                                                                           | Initial Deposit (Actual Cost)           | \$700.00   |
| 7. | Request for Waiver or Modification of Street Dedication and or Street Improvement                                                                         | (Flat Fee)                              | \$1,051.00 |
| 8. | Appeals for request for Waiver or Modification of required Street Dedication or Street Improvement plan.                                                  | (Flat Fee)                              | \$1,416.00 |
| 9. | Security Management Program                                                                                                                               |                                         |            |
| A. | New Securities (per project)                                                                                                                              | Initial Deposit (Actual Cost)           | \$7,260.00 |
| B. | Modification to Subdivision Securities<br>(Including but not limited to time extensions,<br>partial releases, security reductions, and final<br>releases) | Initial Deposit (Actual Cost)           | \$3,131.00 |
| C. | Foreclosure costs                                                                                                                                         |                                         | Varies     |
| D. | Delayed improvement security management<br>Improvement Deferral Security Management Fee.                                                                  | (Flat Fee)                              | \$1,260.00 |



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## Contact Us

### Locations

#### Public Works

825 East Third Street  
San Bernardino, CA 92415  
View Map

(<https://www.google.com/maps/place/825+E+3rd+St,+San+Bernardino,+CA+92415/@34.1034563,-117.2709586,17z/data=!3m1!4m2!3m1!1s0x80c353559ebc88ad:0xe8cf>)

Phone: (909) 387-7910  
Fax: (909) 387-7911

Business Hours: 8 AM - 5 PM  
Monday - Friday

| Department      | Name            | Phone         | Title                                        |
|-----------------|-----------------|---------------|----------------------------------------------|
| Administration  | Brendon Biggs   | (909)387-7906 | Director of Public Works                     |
| Administration  | Noel Castillo   | (909)387-7906 | Assistant Director - Planning and Operations |
| Administration  | Trevor Leja     | (909)386-8810 | Assistant Director - Business Services       |
| Human Resources | Anja Jacobsen   | (909)387-8138 | Human Resources Officer                      |
| Administration  | Grant Mann      | (909)387-7918 | Deputy Director- Project Planning            |
| Administration  | Mervat Mikhail  | (909)387-7916 | Deputy Director- Project Delivery            |
| Administration  | Denise Anderson | (909)387-7906 | Executive Secretary II                       |
| Administration  | Amy Ledbetter   | (909)387-7914 | Communications Officer                       |

### 24 Hour Contact

If this is an emergency dial 911  
Monday through Friday, 8 am to 5 pm: (909)387-8063  
After hours contact the Comm Center: (909)356-3805

Any vendors interested in doing business with the Department of Public Works or any County Department should register with the Purchasing Department (<https://wp.sbcounty.gov/purchasing/contact/>).

### Administrative Services

|                         |                                          |               |                                 |
|-------------------------|------------------------------------------|---------------|---------------------------------|
| Administrative Services | Aimee Westrom                            | (909)387-1873 | Chief Financial Officer         |
| Procurement             | Cristina Ruvalcaba                       | (909)387-1882 | Staff Analyst II                |
| Accounting              | Vacant                                   | (909)387-1872 | Admin Manager                   |
|                         | Ora Jex - Transportation/Flood Control   | (909)387-8177 | Supervising Accountant III      |
|                         | Michael Hernandez - Solid Waste/Surveyor | (909)387-8171 | Supervising Accountant III      |
| Planning/Budget         | Melissa Hale                             | (909)387-8253 | Principal Budget Officer        |
|                         | Brandon Camacho - Flood Control          | (909)387-8083 | Budget Officer - Flood Control  |
|                         | Ysenia Cox - Surveyor /SWM               | (909)387-8085 | Budget Officer - Surveyor/SWM   |
|                         | Vacant - Transportation                  | (909)387-8125 | Budget Officer - Transportation |

### Business and Technology Solutions (BATS)

|                                   |                     |               |                               |
|-----------------------------------|---------------------|---------------|-------------------------------|
| Business and Technology Solutions | Brad Ter Keurst     | (909)387-8094 | Business Applications Manager |
|                                   | Charis Larson-Angel | (909)387-8268 | Business Systems Analyst III  |
|                                   | Richard Cho         | (909)387-8099 | Department Systems Engineer   |

**Flood Control**

|                          |              |               |                     |
|--------------------------|--------------|---------------|---------------------|
| Planning/Budget          | Michael Fam  | (909)387-8120 | Engineering Manager |
| Flood Control Design     | David Drake  | (909)387-7962 | Engineering Manager |
| Water Resources          | Michael Fam  | (909)387-8120 | Engineering Manager |
| Environmental Management | Anthony Pham | (909)387-8109 | Engineering Manager |

**Operations**

|                            |             |               |                     |
|----------------------------|-------------|---------------|---------------------|
| Operations                 | Sameh Basta | (909)387-8040 | Deputy Director     |
| Permits/Operations Support | Vacant      | (909)387-7995 | Engineering Manager |

**Solid Waste**

|                        |                |               |                                                   |
|------------------------|----------------|---------------|---------------------------------------------------|
| Solid Waste Management | Darren Meeka   | (909)386-8703 | Deputy Director                                   |
|                        | Marc Rodabaugh | (909)386-8688 | Engineering Manager                               |
|                        | Pete Ligorria  | (909)386-8778 | Operations Superintendent                         |
|                        | Suzan Garrido  | (909)386-8759 | Program Administrator (Franchise Ags & Recycling) |

**Surveyor**

|                 |                  |               |                       |
|-----------------|------------------|---------------|-----------------------|
| County Surveyor | Thomas P. Herrin | (909)387-8149 | County Surveyor       |
|                 | Ryan Hunsicker   | (909)387-8279 | Survey Division Chief |

**Transportation**

|                      |                |               |                             |
|----------------------|----------------|---------------|-----------------------------|
| Planning             | Arlene Chun    | (909)387-8167 | Engineering Manager         |
| Design               | Chris Nguyen   | (909)387-7938 | Interim Engineering Manager |
| Traffic              | Jeremy Johnson | (909)387-8186 | Engineering Manager         |
| High Desert Corridor |                |               |                             |
| Contracts            | Andy Silao     | (909)387-7920 | Engineering Manager         |

**Special Districts**

|                           |               |               |                     |
|---------------------------|---------------|---------------|---------------------|
| Deputy Director           | Vacant        | (909)386-8810 | Deputy Director     |
| Administration            | Renee Gianni  | (909)386-8811 | Executive Assistant |
| Project Management        | Moe Yousif    | (909)386-8817 | Division Manager    |
| Water and Sanitation      | Steve Samaras | (760)962-1530 | Division Manager    |
| Operations and Parks      | Glenn Jacklin | (909)386-8822 | Division Manager    |
| Special Districts Finance | Josue Palos   | (909)386-8824 | Division Manager    |
| Information Services      | David Vogel   | (909)386-8814 | MIS Supervisor      |

**Administrative Services**

Accounting (</dpw/AdminServices/Accounting.aspx>)  
 Budget and Finance (</dpw/AdminServices/BudgetandFinance.aspx>)  
 Central Reproduction (</dpw/AdminServices/CentralReproduction.aspx>)  
 Business and Technology Solutions (</dpw/AdminServices/ComputerServices.aspx>)  
 Procurement Support (</dpw/AdminServices/BudgetandFinance.aspx>)

**Solid Waste Management**

Contact Solid Waste (</dpw/SolidWasteManagement/ContactSolidWaste.aspx>)  
 Can I take it to the Landfill? (</dpw/SolidWasteManagement/AcceptedWaste.aspx>)  
 Fees (</dpw/SolidWasteManagement/Fees.aspx>)  
 Landfill Location & hours (</dpw/SolidWasteManagement/WasteDisposalSites.aspx>)

**Flood Control District**

Engineering (</dpw/FloodControl/Engineering.aspx>)  
 Planning (</dpw/FloodControl/Planning.aspx>)  
 Water Resources (</dpw/FloodControl/WaterResources.aspx>)  
**Operations**  
 Flood Permits  
 (<http://cms.sbcounty.gov/dpw/Operations/PermitsOperationsSupportDivision/FloodControl/Permits.aspx>)  
 Moving Permits (</dpw/Operations/PermitsOperationsSupportDivision/Moving.aspx>)  
 Road Closures (</dpw/Operations/RoadClosures.aspx>)  
 Road Permits  
 (</dpw/Operations/PermitsOperationsSupportDivision/Transportation.aspx>)

**Surveyor**

Document Research (</dpw/Surveyor/SurveyDocumentResearch.aspx>)  
 Field (</dpw/Surveyor/SurveyField.aspx>)  
 Office (</dpw/Surveyor/SurveyOffice.aspx>)

**Transportation**

Contracts (</dpw/Transportation/Contracts.aspx>)  
 Design (</dpw/Transportation/TransportationDesign.aspx>)  
 High Desert Corridor (</dpw/Transportation/HighDesertCorridor.aspx>)  
 Planning (</dpw/Transportation/TransportationPlanning.aspx>)  
 Traffic (</dpw/Transportation/Traffic.aspx>)