

ONLINE PARK APPLICATION

Step-by-Step Applicant Instructions

Use this guide to complete the online park application from start to finish. The application is not complete until all required information is entered, the application is signed and submitted, the verification process is completed, and any required application fee is paid.

BEFORE YOU START

- Have access to your email and mobile phone.
- Have a copy of your Driver's License, ID, or Passport available.
- Have your income documentation available for the verification process.
- Have pet information/photos available, if applicable.
- Be prepared to provide information for all adults who will occupy the home.

IMPORTANT: The account-finalization email can go to your Spam/Junk folder. The verification link shown in the application email expires after 15 minutes.

STEP 1: Start the Application & Verify Your Email

- Open the park application link.
- Enter your email address, first name, last name, current address, and phone number.
- Complete the "I am human" verification and continue.
- An account-finalization email will be sent from donotreply@rentmanager.com.
- Open the email and click "Finalize."

APPLY NOW

An account finalization email has been sent from "donotreply@rentmanager.com" with the subject "**Application Account Access**".

Please follow the link in the email to verify your account.

The link will expire in 15 minutes to maintain security.

[Return to Login](#)

Didn't receive the email? Please contact your property manager for further assistance.

Application Account Access



donotreply@rentmanager.com
To John Smith

If there are problems with how this message is displayed, click here to view it in a web browser.

Reply Reply All Forward

Tue 6/16/2026 11:01 AM

Summarize

APPLY NOW

Hello John Smith,

You are receiving this email as part of an online application for Community Name. As a part of the application process, an account has been created for you using this email address. Please use the following link to verify and finish creating your account.

Please Note: this link will time out after 15 minutes from sending this email.

[Finalize](#)

If you did not make this request, no further action is required.

Please contact the Community Manager at the property in which you are applying with any questions or concerns.

Sincerely,

Management

Community Email
Community Name

This is an automatically generated email. Please do not reply to this message; replies are routed to an unmonitored mailbox.

IMPORTANT: If you do not see the email, check Spam/Junk. The link expires after 15 minutes.

STEP 2: Create Your Password & Select the Application

- Create and confirm a password for your application account, then click "Verify."
- Select the appropriate application type. For a mobile home park residency application, select "MH Space Application," then click "Next."

APPLY NOW

Please create a password to finalize account creation for

Applicant's Email Address

Password

.....

Confirm Password

.....

Verify

Nicole Penfield

Application

Select an application

☒ MH Space Application
 ☐ RV Space Application

Next

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STEP 3: Review the Application Message & Enter Personal Information

- Read the “Before You Get Started” information before continuing.
- **Complete all required Personal Information fields, including date of birth, SSN, phone number, and email address.**
- Enter your current and previous rental history as requested.

Nicole Penfield

Application

Before You Get Started

The following is an application for monthly residency. All adults are required to submit an application and be approved prior to moving in.

Please be advised that an application fee per applicant may be required depending on your location and where permitted by law. Payment can be made at the end of this application process using a debit card, credit card, or bank account. Note that some locations may waive this fee as a rent special.

A security deposit will also be due prior to move-in. For a full breakdown of rates, please visit the community website or contact the Community Manager.

Additional documents will be required as part of the application process. Please be prepared to submit the following: 1) A copy of your Driver's License, ID or Passport 2) Income Documentation 3) Pictures of any Pets if applicable

After submission, please allow 2-5 days for processing. Contact the Community Manager at the number listed on the website should any questions arise.

Personal Information ⓘ

How Did You Hear About Us? ⓘ

First Name ⓘ

Middle Name ⓘ

Last Name ⓘ

Date of Birth ⓘ

SSN or ITIN ⓘ

Home Phone ⓘ

Work Phone ⓘ

Mobile Phone ⓘ

Email ⓘ

Rental History

Please Provide Rental History for Past 5 Years

Current Residence

Move In	Move Out	Landlord	Landlord Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address 	City 	State 	Zip 
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rent Amount	Reason for leaving		
<input type="text"/>	<input type="text"/>		

Previous Residence

Move In	Move Out	Landlord	Landlord Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address	City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rent Amount	Reason for leaving		
<input type="text"/>	<input type="text"/>		

STEP 4: List Household Members, Emergency Contact, Vehicles & Pets

- List all occupants under 18 who will reside in the home.
- Complete the emergency contact information.
- Enter the vehicle information requested for vehicles that will be parked at the home site.
- Answer the pet declaration question and complete the pet information fields if applicable.

Occupants Under 18 Years of Age

Please list all minors who will be occupying the space.

Occupant 1

First Name	Last Name	Relationship	Date of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
SSN 	Street Address 	City 	State 
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Zip Code 			
<input type="text"/>			

Occupant 2

First Name	Last Name	Relationship	Date of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
SSN 	Street 	City 	State 
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Zip Code 			
<input type="text"/>			

Occupant 3

First Name	Last Name	Relationship	Date of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
SSN 	Street 	City 	State 

Emergency Contact

Name

Address

Home Phone

Mobile Phone

Vehicle Information

Please list the vehicles to be parked at the home site. Only 2 per home site are allotted.

Description (Color Etc.)

License Plate #

State

Make

Model

Year

Pets

All pets must be approved by Park Management prior to move-in. We allow for 2 pets only, please refer to Park Rules & Regulations for maximum height and weight requirements. **Aggressive breeds are expressly prohibited.** Reasonable Accommodation Requests for assistance animals requires an additional application. Contact the Community Manager after applying.

Pet Declaration

I am applying with a pet(s)



Pet 1

Pet Type

Name

Have they received a rabies vaccine?

Breed

Color

Age

Weight

Image



Pet 2

Pet Type

Name

Have they received a rabies vaccine?

Breed

Color

Age

Weight

Image



STEP 5: Complete Background & Home Information

- Answer all background questions, including prior termination/eviction/foreclosure, bankruptcy, and felony history questions.
- Provide an explanation wherever the application requests additional details.
- Enter the requested mobile home information, including year, make/model, registration information, width, and length when known.

Background Questions

Have you ever been asked to terminate your residency elsewhere, or been evicted or foreclosed on?



If yes, please explain:

Have you ever filed for bankruptcy?



If yes, please list date:

Was the bankruptcy discharged?

Have you been convicted of a felony in the past 7 years?



If yes please describe.

Mobile Home, RV or Trailer Information

Please provide information on the mobile home, RV or trailer that will occupy the space.

Year

Make/Model

License/Decal Number

Width

Length

State Registered

Amps Needed



STEP 6: Add Additional Adult Applicants

- All adults are required to submit an application.
- Use the “Add Additional Applicant” option for each additional adult applicant/occupant.
- Make sure each adult completes the information and verification required for their application.

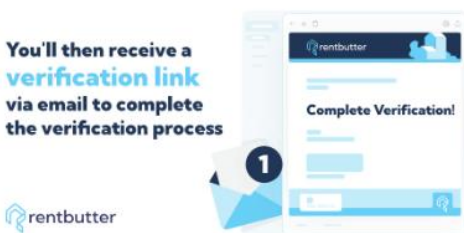


Additional Applicants

All adults are required to submit an application.

+ Add Additional Applicant

Verify ID, Income & Rent History



Watch Video Before Submitting Your Application.

Your application will not be processed until you've completed the verification process. After submitting this application you'll be sent a text message and email with a link to complete the verification process.

IMPORTANT: The application will not be processed until the verification process is completed. After submission, the applicant will receive a text message and email with a link to complete verification of ID, income, and rent history.

STEP 7: Review Disclosures, Sign & Submit

- Review the disclosure/authorization statements at the end of the application.
- **Check each required acknowledgement box.**
- **Click “Sign Here,” type your name, and click “Sign.”**
- Once your signature appears, click “Submit.”

Watch Video Before Submitting Your Application.

Your application will not be processed until you've completed the verification process. After submitting this application you'll be sent a text message and email with a link to complete the verification process.

☐ By checking this box you acknowledge that additional disclosures may be required to be provided to you. These disclosures are available to you at the community office of the property in which you are applying.

☐ By checking this box applicant(s) hereby consent to allow the owner, manager, or his/her/their agent (hereinafter "Landlord") to obtain credit information, criminal history and related information regarding the applicant(s) for the purpose of determining whether or not to enter into a lease with the applicant(s). Applicant(s) understand that Landlord shall have a continuing right to review applicant's credit information, rental application, payment history, occupancy history, criminal background history and related information for account review purposes and for improving application methods.

☐ By checking this box applicant(s) hereby declares that all information provided on this Rental Application is complete, true, and correct to the best of his/her/their knowledge. Applicant(s) hereby authorizes the owner, manager, or his/her/their agent (hereinafter "Landlord") to verify any information at any time contained in this application, including but not limited to, verification of current residency and employment. This application is for preliminary screening use only and does not obligate Landlord to execute a rental agreement or deliver possession of the premises. Applicant(s) further acknowledges that any false or fraudulent information contained herein will void this application and terminate any rental agreement.

Sign Here

Click to Sign

Submit

Signature to use:

Enter your name to sign this application electronically.

John Smith

Sign

Cancel

Sign Here

John Smith

Submit

STEP 8: Correct Any Missing Information

- If the application is missing required information, an alert will appear after you click Submit.
- Review each item listed in the alert and return to the application to complete the missing fields.
- Submit the application again after all required information has been added.

There are some issues with your submission

- Mobile Phone is required
- I am applying with a pet(s) is required
- Have you ever been asked to terminate your residency elsewhere, or been evicted or foreclosed on? is required
- Have you ever filed for bankruptcy? is required
- Have you been convicted of a felony in the past 7 years? is required

Submit

STEP 9: Complete Payment & Verification

- Once the application has been successfully submitted, the application-fee payment screen will appear when a fee is required.
- Select a payment method and complete the requested billing/payment information.
- After submitting the initial application, watch for the separate verification link sent by text and email and complete the ID, income, and rent-history verification process.
- The application is not ready for screening until all required application and verification steps have been completed.

To complete the application, the property requires payment for the application fees:

Choose your payment method

ACH

Payment Method Information

Account Types

ACH - Savings

Routing Number



Account Number

Confirm Routing Number

Confirm Account Number

Billing Address

First Name

Last Name

Street

City

State/Province

Postal Code

Alabama

Application Fee	Total Due
Platform Fee	\$0.00
Total	Total Due

☒ No convenience fee when you pay with ACH. PLEASE NOTE A CONVENIENCE FEE WILL APPLY OTHERWISE.

- Convenience Fee can be seen above the "Pay Now" button on the 1 time payment screen.

- AutoPay Tab - Click "Current Convenience Fees" hyperlink beneath disclaimer for current rates per payment method.

Once the payment begins processing, a refund of the payment amount above can only be authorized through your management company. The convenience fee is non-refundable.

*Please be advised that attempted chargebacks for Non-Fraudulent transactions through the Zego (Powered by PayLease) system will be subject to criminal investigation and these individuals will be prosecuted to the fullest extent of the law.

** E-check Transactions: In the event that your bank returns your payment for Non-Sufficient Funds ("NSF"), you authorize Zego (Powered by PayLease) to assess and process an automatic NSF Fee, as permitted by applicable law, to the same account from which your payment was initiated.

***Please note that by checking the following box(s), you are acknowledging that you have read and agree to the following terms and conditions: <https://www.gozego.com/terms-of-use/>

✓ Success!



[Zego Privacy Policy](#)

View Application

Pay Now

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**Once all required steps are complete,
management can begin the screening/review process.**